



Schedule J

Attach to Form RMFT-5

Motor Fuel Tax Petroleum Products Received in Illinois for Refining Purposes

Step 1: Complete the following information

Company name _____

Your license number _____

Reporting period ____/____/____
Month Year

Check the product type you are listing on this page.

- ☐ Gasoline
☐ Special fuel (excluding dyed diesel fuel)
☐ Dyed diesel fuel
☐ Other (specify: _____)

Step 2: Report your refinery receipts

1	2	3	4	5	6	7	8	9
Invoice date (month, day, year)	Invoice number	Name of carrier	Bill of lading or manifest number	Name of seller	Origin (city and state)	Destination (Illinois cities only)	Seller's license number	Invoiced gallons
1 --/--/----								
2 --/--/----								
3 --/--/----								
4 --/--/----								
5 --/--/----								
6 --/--/----								
7 --/--/----								
8 --/--/----								
9 --/--/----								
10 --/--/----								

11 Add the invoiced gallons in Column 9, Lines 1 through 10. Write the total amount here.

11 _____

12 If you are filing only **one** Schedule J, write the amount from Line 11 here.

12 _____

If you are filing **more than one** Schedule J, add Line 11 from each schedule, and write the total on Line 12 of the last page.

General Instructions

Which products should be listed on Schedule J?

List on this schedule products that are received at refineries located in Illinois for the purpose of manufacturing motor fuel.

When do I file this schedule?

You must file Schedule J with Form RMFT-5, Motor Fuel Distributor/Supplier Tax Return.

What records must I keep?

You are required by law to keep books and records showing all purchases, receipts, losses through any cause, sales, distributions, and use of fuels.

What if I need additional assistance?

If you have questions about this schedule, write to us at Motor Fuel Tax, Illinois Department of Revenue, P.O. Box 19477, Springfield, Illinois 62794-9477, or call our Springfield office weekdays between 8 a.m. and 4:30 p.m. at 217 782-2291.

Step-by-Step Instructions

Step 1: Complete the following information

Write your company name, your license number, and the period for which you are reporting. Check the box next to the product type you are listing on this page. Report one product type only per page.

Step 2: Report your refinery receipts

Lines 1 through 10 —

Column 1 - Write the month, day, and year of the invoice.

Column 2 - Write the invoice number.

Column 3 - Write the carrier's complete business name.

Column 4 - Write the bill of lading or manifest number.

Column 5 - Write the seller's complete name.

Column 6 - Write the name of the city and state (using the two-character U.S. Post Office abbreviation) from which the petroleum product originated.

Column 7 - Write the name of the Illinois city to which the petroleum product was delivered.

Column 8 - Write the seller's Illinois license number.

Column 9 - Write the number of invoiced gallons.

Line 11 - Add the invoiced gallons reported in Column 9, Lines 1 through 10.

Line 12 - If you are filing only **one** Schedule J, write the amount from Line 11 on Line 12. If you are filing **more than one** Schedule J, add Line 11 from each schedule, and write the total on Line 12 of the last page.

